



Remote Learning Information for Parents

St Nicholas School is working towards the UNICEF Rights Respecting School Award and promotes rights respecting values in all its policies

At St Nicholas School, we understand the need to continually deliver educational provision tailored to the need of the children, including during periods of remote learning – whether for an individual child or many. We recognise the importance of maintaining high expectations in all areas of school life and ensuring all children have access to the learning resources and support they need to succeed.

Through the provision of this guidance, we aim to address the key concerns associated with remote learning, such as online safety, access to educational resources, data protection, and safeguarding.

Our approach to remote learning aims to:

- Minimise the disruption to children's education
- Ensure provision is in place so that all children have access to a range of appropriate learning
- Protect children from the risks associated with using devices connected to the internet
- Ensure staff, parent, and children data remains secure and is not lost or misused
- Ensure robust safeguarding measures continue to be in effect during the period of remote learning
- Ensure all children have the provision they need to complete their work to the best of their ability, and to remain happy, healthy, and supported during periods of remote learning

Within the ever-changing circumstances we are currently living through, we must be prepared for local and national restrictions. When restrictions apply, the school will implement remote learning to ensure children never miss out on education. We will ensure that our curriculum is inclusive and accessible for all. This policy outlines additional measures that will be implemented for remote learning during the pandemic. What continues to guide our work is our clear vision and our core values. It is the expectation for all involved across our community that these will be upheld at all times whether we are working in usual contexts or remotely.

How Remote learning will be delivered

Remote Learning will be delivered using a variety of means:

- Daily whole class sessions covering a range of National Curriculum subjects, relevant to the pupil's Key stage. Because of the concentration of pupils these will normally be around 30 – 40 minutes.
- On line learning resources accessible from the school web site, under Parent Information – Home Learning . This includes links to generic resources, such as BBC bite size, and tailored learning such as Mathletics and purple Mash which require log ins. Guidance on using this is provided at the end of this document and separately on the web site.
- A weekly singing assembly.
- 1:1 support for particular pupils with therapists or therapy assistants.

Roles and Responsibilities

Parent Responsibilities

- Set a clear routine with the child
- Read all communications that come out from the school to ensure they are fully aware and up to date with the current national picture
- Inform the school of any COVID-19 symptoms, or any illness or positive test results in the household and self-isolate if necessary.
- Seek help from the school if they need it.
- Provide access to the video calls using an internet enabled device. Families who qualify for Free School Meals who do not have a suitable device can loan an iPad for use at home subject to agreement with the school.
- Support your child with remote learning and activities set.
- Attend the daily half hourly remote learning sessions
- Where possible, email (via Weduc) picture of completed work/activities to the teacher for feedback.

Children Responsibilities

St Nicholas School recognise the challenge to engage pupils in home learning and will endeavour to set engaging and achievable home-based tasks.

- When using online learning, remember to keep ourselves safe
- To persevere with any task given to me by an adult
- To listen to our parent's instructions and be dressed and ready to learn

Teaching Staff:

When providing remote learning, teachers are available between 8.30-3.00.

Teachers are responsible for:

- Following the timetable produced by the Deputy Head Teacher for your key stage for the daily remote learning sessions
- Organising joining instructions for each class
- Contact families via WEDUC with joining instructions
- Creating and sending out appropriate activities and work
- Providing feedback on work
- Attending virtual staff meetings
- Alerting SLT and DSL to any pupil where we feel there are safeguarding concerns
- Follow the school dress code policy – see appendix 1
- Conduct lessons in an appropriate environment. Lessons may be delivered from home or an empty classroom.
- Recording attendance to remote learning and following up with families who do not attend

Teaching Assistants

When assisting home learning, teaching assistants are also available between 8.30-3.00pm

Teaching Assistants will fulfil the following roles:

- Support the teacher with remote learning
- Support pupils via WEDUC if they request support with work or if the teacher asks you to support
- Follow the school dress code policy
- If you are supporting a teacher when they are delivering a lesson, ensure you are set up in an appropriate environment.
- Teaching Assistants may also be set tasks or online courses to do
- Attend virtual staff meetings as necessary
- Regularly check Microsoft teams and WEDUC for correspondence

Subject Leads

Alongside teaching responsibilities, subject leads are responsible for:

- Considering whether any aspects of the subject curriculum need to change to accommodate remote learning
- Working with teachers to make sure all work set is appropriate and consistent
- Monitoring the remote work set by teachers in their subject
- Alerting teachers to resources they can use to teach their subject remotely
- Communicating with the website co-ordinator (Abbie McQueeney) to ensure remote learning is accessible for their subject area.

Senior Leaders

Alongside any teaching responsibilities, senior leaders are responsible for:

- Co-ordinating the remote learning approach across the school and monitoring the effectiveness of remote learning.

- Co-ordinating with therapists where additional input may be required.

Designated Safeguarding Lead

The DSL is responsible for:

- The ongoing monitoring of safeguarding
- Discuss as a team any pupil who needs regular safeguarding checks through their period of absence and pass these onto the School Family Liaison officer.
- Inform the social worker of any CiN/CP children where there are concerns including: non-engagement with remote learning; where parents have declined a place as a vulnerable child in school; or parents who have alerted us about their inability to safeguard at home

IT Staff

IT staff are responsible for:

- Ensuring systems used are functioning correctly
- Helping staff and parents with any technical issues they are experiencing
- Reviewing the security of remote learning systems and flagging any data protection breaches to the data protection office

Governing Board

The Governing Board are responsible for:

- Monitoring the schools' approach to providing remote learning to ensure education remains as high quality as possible
- Ensuring staff are certain that remote learning systems are appropriately secure, for both data protection and safeguarding reasons.

Communication

Families will be contacted on a regular basis using a variety of methods including emails via WEDUC and phone calls. Each contact made with the family will be logged by staff teams and monitored by the DSL team. Any families that are supported from a safeguarding point of view will be contacted at least once a week.

Data Protection

Processing personal data

Staff members may need to collect and/or share personal data such as email addresses as part of the remote learning system. As long as this processing is necessary for the school's official functions, individuals won't need to give permission for this to happen.

However, staff will collect and/or share as little personal data as possible online.

Devices for families

Each school has been allocated a small number of devices by the DfE for families without the technology to access remote learning. This will be allocated by the school based on the highest needs and financial circumstances.

Links with other Policies

This policy is linked to our:

- Curriculum Policy
- Child Protection and Safeguarding Policy
- Data Protection Policy
- Home-School Agreement
- ICT and internet acceptable use policy
- Online Safety Policy
- Communication Policy
- Privacy Notice

Appendix 1 – Using online resources and general tips for Home Learning

This is a selection of activities that we would encourage you and your child to engage with while school is closed.

This list is not prescriptive they are suggestions.

We would really encourage you to establish a routine with your child and some of these activities will help to do this.

Any activity that we encourage you to do WILL need some adult involvement. For some children this will be supervision, but for others it will be active engagement with you or another member of your family.

You are the greatest resource your child has.

As a rule, we will not be sending piles of worksheets home with your child as this is not always appropriate for their style of learning and many children will be reluctant to engage with activities they see as 'school related'.

Please take some photos and then you can use these to recap your day and work towards establishing a routine.

Every child will have a new pupil passport with personalised targets for your child.

Many of the activities below will support these targets.

Although tablets, computers and games consoles are fun we would recommend that you limit the time your child spends on these gadgets. Possibly using a timer to help them understand when it is time to finish and focus on something different.

We would highly recommend that screen time should finish at least an hour before bedtime.

We will send log ins for your child to access,

- **Purple mash** (also known as 2simple) - **activities will be set for your child**
- **Mathletics** – ***activities will be set for your child***
- **LGFL - London Grid For Learning**—***this is to access 'Busy Things' – activities will not be set on this site please help your child to choose a game.***
- **Education city** – ***activities will be set for your child. The class teachers surname will appear on the screen***

These are other things you can access

Reading activities

Watch a story on a website Cbeebies / you tube / book trust

<https://www.booktrust.org.uk/books-and-reading/have-some-fun/storybooks-and-games/>

Please Ask questions about pictures and the story.

Look at photographs, in an album or in the phone, talk about who was there, where did you go?
when was it? All children love to look at photos!

Listening activities

Say/ read /watch nursery rhymes,

BBC radio have lots of things to listen to <https://www.bbc.co.uk/programmes/p007g5y4>

BBC sounds CBeebies Radio https://www.bbc.co.uk/sounds/play/live:cbeebies_radio

Watch Singing Hands on You tube <https://www.youtube.com/user/SingingHandsUK> – fantastic
Makaton signs and songs

You can also watch programmes on CBeebies or CBBC.

Practical activities that also benefit fine motor skills *Please see emailed PDF for more ideas*

Play dough <https://www.bbcgoodfood.com/howto/guide/playdough-recipe>

Lego

Drawing, with different things, pencils / crayons / felt tips

Moving beads/ buttons/ from one container to another using fingers. spoons, tweezers

Sorting, cereal / pasta all mixed up

Clip pegs onto clothes/ paper / edge of a shoebox / tin

Puzzles.

Cutting with scissors – cut a catalogue, a magazine or a leaflet that comes through the door.

Please supervise carefully

Writing activities

If your child is able to encourage them to draw or colour in pictures

Practice letter shapes and write simple words

Number activities

Count things! Rote count things, set the table

Put out objects for children to count, match to a number

Comparative language, Full and empty – in the bath, heavy and light, big and small,

3D shapes, build with empty boxes

Look at the numbers in the environment, doors, buses prices.

Make a repeating pattern with things from home,

Matching – pairing socks,

Sorting Activities, washing / clothes what belongs to who? Putting cutlery away

If your child is able to, encourage them to do some practical adding and subtracting dividing and simple multiplication with objects, some children can do written number activities.
Please look at their pupil passport for guidance on this.

Physical activities In school we use

Jump start Jonny <https://www.jumpstartjonny.co.uk/home> there are free workouts and chill outs. Including some free videos <http://www.jumpstartjonny.co.uk/free-stuff>.

5 a day - free on you tube

Jubilee <https://www.youtube.com/watch?v=gBTvnJpwcKw>

All sports <https://www.youtube.com/watch?v=sLMGJ9S0seE>

You can also look for

Just dance on you tube

Super movers <https://www.bbc.co.uk/teach/supermovers>

Yoga for kids on You tube

Joe Wicks is doing a PE session evry day <https://www.thebodycoach.com/blog/pe-with-joe-1254.html>

Other physical activities

Go for a walk, - round the block, to the park, get out in the fresh air, following guidelines

If you have a trampoline, use it.

If you have bikes /scooters ride them

Ball games, kicking, throwing, rolling.

Online games

<https://www.topmarks.co.uk/> Lots of curriculum activities - please look at activities for early years

or key stage 1

<https://www.bbc.co.uk/teach/supermovers> lots of curriculum activities as well as physical ones.

<https://www.bbc.co.uk/bitesize/primary> Please look at activities for Key stage 1

Learning without tears (Handwriting without Tears) is offering free activities for 90 days

<https://www.lwtears.com/programs/distance-learning> you will need to create an account.

Twinkl also has a free trial and has games and powerpoints www.twinkl.co.uk/offer

code UKTWINKLHELPS Again, please look at activities for early years or key stage 1

<https://www.helpkidzlearn.com/updates/school-closure.html> Free resources including apps to down load

Playing with Toys

Prepositions, - put teddy on / under the chair in out the box

Big doll / teddy play - Brush teddy's hair or teeth. Give them a drink, give them dinner set a place at the table – any toy will do for this (this is really good for listening, following instructions and language development)

Play a game, taking a turn is a very important skill for our children

Cooking – this links directly to maths, literacy, listening, following directions, sequencing and encouraging the our children to be independent.

Baking - a cake / biscuits / bread/ pizza

Pouring cereal out, buttering toast

Make a sandwich or a snack,

These are good websites with easy recipe suggestions

<https://www.bbcgoodfood.com/>

<https://fyf20quid.co.uk/browse-recipes>

Good tips for bedtime

Try to establish a routine. This is going to be very difficult as your usual routine is disrupted.

- Limit screen time, switch off gadgets an hour before bed
- Engage in some physical activity EVERYDAY, even if you are inside.
- Have a warm bath or shower
- A warm drink and a snack
- If possible share a story or watch or listen to one online.
- Try to have a consistent waking up time and get children dressed. Dressing skills are very important to our children. There will be plenty of time for your child to have a go at putting clothes on independently

We know our children struggle to have a good bedtime routine, to sleep through the night and also wake very early. But would encourage you to maintain as normal a routine as possible.

If you have questions or need help or advice please use email to contact your child's class teacher or a member of the leadership team. These are all available in the staff section of the school website.

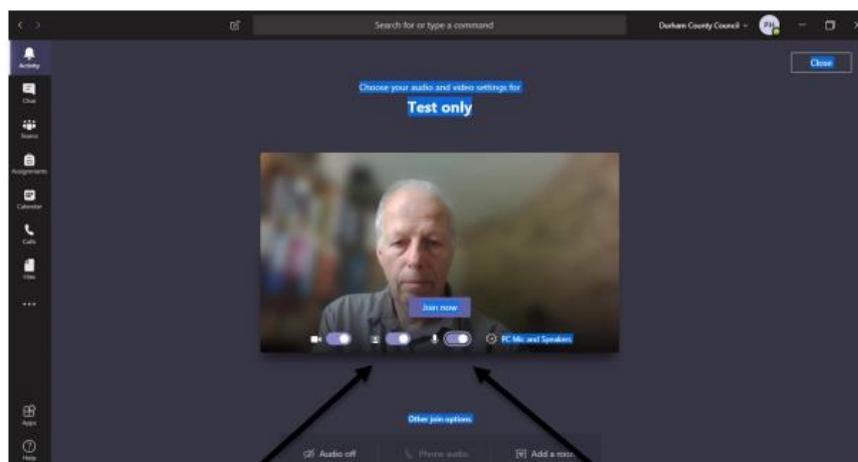
Appendix 2. – Video Call Instructions Using Microsoft Teams

Teachers will set up daily half hourly Microsoft Team call with their class so that contact is maintained with the children. In these sessions, the children may do some phonics; listen to a story; play some counting games or other maths games; sing some songs; or watch an Attention Autism session. Your class teacher will send you a link for you to access this. However, there is no obligation to join if you think your child will not participate. If you do decide to take up the opportunity to do this, there are some ground rules we would like you to follow:

1. An adult should sit with the child during the video call
2. The video call should not take place in a bedroom
3. Your child needs to be suitably dressed. You can turn off your camera.
4. Please encourage your child to use appropriate language. You can also mute your microphone.
5. Do not record or take photos of your teacher or other children in the video call during the session.

Joining the video call:

- Your teacher will send you a link to join a meeting on teams. This will come through in an email or via Weduc. You will also be able to find the link on Weduc in the Hub section.
- When the video call is about to take place, click on the link and press join. The teacher will admit you.
- You will have the option to join in the app if the app is downloaded or to join using the browser. If you can download the Teams app it works better.
- Then click join now



It is a good idea to blur the background so everyone in your class can't see all of your house.

Start with your microphone muted (turned off) otherwise it gets very noisy!